

TISCH TOWER NEWSLETTER

First Quarter 2020

The Muller Company, 3031 Tisch Way, Ste.30, San Jose, CA. 95128
www.themullercompany.com 408-985-1555

Welcome 2020!

Calendar of Events

February 2nd
Groundhog Day

February 14th
Valentine's Day

February 17th
President's Day
Building Closed

March 6th
Employee Appreciation Day

March 8th
Daylight Savings Time

March 19th
First Day of Spring



Your success and happiness lie in you.
Resolve to keep happy and your joy and
you shall form an invincible host against
difficulties. – Helen Keller

~ New Tenants ~

Welcome to the building, SBIMC and William Jessup!
We look forward to a long and prosperous term with your company.
Thank you for making Tisch Tower your “work home.”

Need More Space?

Ranging from 876 sq. ft. to 11,223 sq. ft., are a few suites that are available for lease if you have a growing company or if you know of any companies needing an office. Please reach out to the management office for more information.

Property Manager – Tana De La Cruz
Assistant Property Manager – Amber Elkins
Property Administrator – DebraLynn Hogue
Building Engineer – Mark Corniuk
Day Porter – Jose Bravo

Management Office
30-90 Floor, Suite 30
Phone: (408) 985-1555

After Hours Emergency (408) 345-2419

BUILDING SECURITY

408-595-5999

Monday - Friday: 6:30pm – 6:30am

Saturday/Sunday: 9am – 11pm

Please feel free to contact security if you need assistance or an escort to your vehicle.

Friendly Reminders

With the New Year upon us, we thought we would take this opportunity for a few kindly reminders. Thank you for being our eyes and ears of the building and good tenants to one another.

- No smoking in the garages, only in designated areas around the building. Please distinguish cigarettes in the cigarette boxes available.
- No piggybacking into garages and lobby doors.
- Please park in designated spots in garages for appropriate car size (i.e. No SUV in compact)
- No overnight garage parking unless permission has been granted by the Management Office.
- Tenants are to park in the garages, not in the visitor lot.
- Recycled trash to be taken out nightly by the janitorial crew should be compacted and marked as TRASH/BASURA.
- Please register/update all fobs & car info with the Management Office.
- For tenant service requests, please see the website link to access the site: <http://www.tischtower.com>.
Lost and found is located in the Management Office suite 30.
- Please double check your package deliveries. We've had quite a few signed for but delivered to wrong suites.
- All furniture deliveries and move in/out needs to be done before 8am or after 6pm Monday-Friday and anytime on weekends. Please notify Management

Rent

Rent payments are due on or before the **1st day** of each month. In order to avoid late fees, please mail your check to the lockbox at least 5 days prior to the due date or bring your check to the Management Office suite 30. Thank you!

Santana Row Info

Hope everyone is enjoying the new pathway into Santana Row from Dudley Court. There will also be a traffic signal installed at Tisch and Hatton soon.



VISITOR PARKING LOT TOWING

Thank you to everyone's support regarding the visitors' lot – towing has decreased tremendously! Please continue to notify the management office if you have visitors that will be parked more than 1 hour. Also, if you have a new car or drive multiple cars to the building, please don't forget to register them with the management office.



Building Info

Lobby Renovation – The lobby renovation is expected to begin in April. Check out the design boards displayed in the lobby for full visual details.

Lobby Doors – You may have noticed the new lobby doors being installed. One set of doors on each side will have automatic openers for ADA compliance and easier access for deliveries. Completion expected end of January.

Conference Center – If you're not aware, we have a Conference Center, located on the Mezzanine level. No charge but first come, first serve. Please email Amber & DebraLynn for availability if interested.

Tenants' Corner

➤ **Internet/Phone Service**

For internet/phone service, please contact our on-site network company, Global Voice & Data. Feel free to call Darin Scott @ 408-387-5550 or 650-283-8195.

➤ **Notary Service**

One of our tenants, Business & Escrow, provides notary services. For questions or to make an appointment, please contact their office at 408-296-7373.

~If there is a service that your company offers and you would like to get the word out, contact Amber/Tana about adding it to the newsletter~